



Minutes of the **Swansea Public Services Board**

Remotely via Microsoft Teams

Thursday, 12 October 2023 at 3.00 pm

Present: Councillor A S Lewis (Chair) Presided

Leanne Ahern, Swansea Council
Adele Dunstan, Swansea Council
Richard Felton, Mid & West Wales Fire Authority
Daniel Jones, Police & Crime Commissioners Office
Steve King, Swansea Council
Gary Mahoney, Swansea Council
Huwel Manley, Natural Resources Wales
Deanne Martin, HM Prison & Probation Service
Tracey McNulty, Swansea Council
Jeremy Parkhouse, Swansea Council
Keith Reid, Public Health, Swansea Bay University Health Board
Amy Richmond-Jones, Mid & West Wales Fire & Rescue Service
Jane Richmond, Swansea Council
Richard Rowlands, Swansea Council
Karen Stapleton, Swansea Bay University Health Board
Gwynfor Thomas, Mid & West Wales Fire & Rescue Authority
Chris Truscott, South Wales Police
Mark Wade, Health & Housing Group
Emma Woollett, Swansea Bay University Health Board
Ness Young, Swansea Council

Apologies for Absence

Amanda Carr, Swansea Council for Voluntary Service
Professor Chris Jones, Welsh Government
Keith Lloyd, Swansea Bay University Health Board
Martin Nicholls, Swansea Council
Rob Stewart, Swansea Council
Roger Thomas, Mid & West Wales Fire & Rescue Service
Nerissa Vaughan, Swansea Bay University Health Board

9 Disclosures of Personal & Prejudicial Interest.

There were no declarations of interest.

10 Minutes.

Resolved that the Minutes of the Swansea Public Services Board Joint Committee held on 13 July 2023 be approved as a correct record.

11 Terms of Reference.

Ness Young, Director of Corporate Services, Swansea Council presented for approval the updated Swansea Public Services Board Terms of Reference.

The Board were requested to review the amendments made and accept all the said changes that were outlined in the previous meeting held on 13 July 2023.

Resolved that the update Terms of Reference be approved.

12 Public Question Time.

There were no public questions.

13 Updates on the 8 Steps in the PSB's 2023-24 Action Plan.

An update was provided on the development of the 2023-24 action plan and progress on the steps to date.

It was outlined that since the last Board meeting held on 13 July 2023, the steps within the action plan had been progressed. The Strategic Leads report at Appendix A explained the progress on their steps.

It was added that the item would be presented as a standard item to each formal Board meeting.

A proposed timetable and process for developing actions for 2024-25 and beyond would be presented to the PSB at the final 2023-24 PSB meeting.

Resolved that:

- 1) The progress made in quarter 2 of 2023-24 be noted.
- 2) An update report on the action plan and its progress be included as a standing item at future Public Service Board meetings.

14 Walking In Our Shoes Event on 17th October 2023.

Richard Felton, Mid and West Wales Fire Authority (MWWFA) provided a verbal update regarding the 'Walking in Our Shoes' event scheduled for 17 October 2023 at the MWWFA Earlswood Training Facility at Jersey Marine.

15 Future Work Programme:

The future work programme was noted.

The meeting ended at 4.25 pm

Chair